



MILESTONE
MEETINGS

CONTRACT PLANNING

Our flexible contract planning service can assist with the coordination of all logistics associated with your meeting or conference. Beyond daily tasks, our team can oversee space assignments, database management, special events, housing, and registration. If desired, we can become the assigned primary contact to help streamline all vendors and outsourced services.

HOURLY

Smaller projects or just want to try our services out, our hourly service is an easy and affordable way to experience our workflow and management style. From 5 hours a week to 80 hours per month, our pricing structure is designed to meet your budget. We strive to ensure accurate estimates based on your scope to minimize unexpected cost.

RETAINER

For your larger projects and programs, our retainer model keeps you right on budget. By eliminating any uncertainties and unexpected variables, contracting a planner on retainer is the best solution for long-term projects that need much oversight and professional assistance.



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